Kansas Judicial Branch

Kansas Attorney Registration

July 26, 2024

PLEASE READ: If you have received this reminder, then your annual registration for 2024/25 has <u>not</u> been completed and the late fee has now been assessed.

Please log on to the portal and complete your registration and pay your fees as soon as possible. Final notices will be issued soon and we will begin certifying licenses for suspension 30 days after the final notices are sent.

Here is the direct link to the portal:

https://registration-kard.kscourts.gov

- If you submitted your registration online but are unsure whether your fees have been paid, click on the "Check My Annual Registration Status" on the main page of the attorney registration portal.
- Your registration is not considered complete until the fees have been paid online so be sure your office has completed payment if they are paying the fees on your behalf.
- Access the "<u>FAQs and Notices</u>" link on the main page of the portal to review the previous notices that have been sent to all attorneys.
- A status change to inactive or retired needed to be submitted by June 30, in order to pay the lower fee (or no fee for retired status). Status changes to inactive or retired may continue to be submitted online when registering but the registration fee charged will be based on the attorney's registration status *as of July 1, 2024.*
- If you have reset your password and still receive an error when logging in, please be sure you are using the correct username. Click on the "Forgot User Name" link to verify.
- If you are not receiving the password reset email, then either your "account" email address has not been updated or your office system security protocols may be blocking it. You will need to call the attorney registration office for assistance in resetting your password.

Office of Judicial Administration Attorney Registration Office Telephone: 785-296-8409 registration@kscourts.org