

Kansas Attorney Registration

Notice of Unpaid Kansas 2024/25 Annual Attorney Registration

June 26, 2024

This notice is being sent to all active and inactive attorneys who have not completed annual registration for 2024/25:

The deadline for registering and paying attorney registration fees is **Sunday, June 30, 2024**. On July 1, the late fee of \$150 will automatically be assessed if registration is not completed by midnight on Sunday, June 30. Your registration is not considered complete until the fees have been paid so be sure your office or firm has completed payment if they are doing so on your behalf.

Annual registration is mandatory to complete online, including payment of the fee by credit card. Here is the direct link to the Attorney Registration Portal:

<https://registration-kard.kscourts.org>

Please read the following before contacting the attorney registration office:

- If you are unsure whether you have registered and paid your fees, there is a link on the main page of the portal, "[Check my annual registration status](#)", which will display the current status of your annual registration and whether it has been completed. Please check this link before calling or emailing the attorney registration office.
- If you don't know your user name or password, click on the "[Forgot User Name](#)" or "[Forgot Password](#)" link on the main page of the portal. An email will be sent to your "account" email address on file. If you have reset your password and are still receiving an error message, please be sure you are using the correct username.
- Status change requests to inactive or retired, to be effective before July 1, **must be submitted** through the portal no later than **June 30, 2024**. (Click on "View/Update My Profile" to submit the change and choose the effective date.) [See previous [Notice of Annual Registration](#) dated May 20, 2024, for more specific information.]
- If you are changing status when registering, registration must be completed, including payment, no later than **June 30, 2024**. The status change will be effective **July 1, 2024**. [See previous [Notice of Annual Registration](#) dated May 20, 2024, for more specific information.]
- Please read the frequently asked questions under the "[FAQs and Notices](#)" link on the main page of the portal before contacting the attorney registration office. All previous notices that have been sent are also available through that link. [Rule 206](#) can also be viewed on the Kansas Supreme Court website at www.kscourts.org.

If your office system security protocols are blocking password reset emails, please ask your IT group to add the domains of *kscourts.org* and *kansascourts.org* to your safe sender list.

Verify that you are entering the correct username and password - your computer's browser program may automatically fill in the incorrect information when logging into the system which will cause an error. To avoid future log-on problems, please be sure to keep track of your username and password.

Attorney Registration Office
Telephone: 785-296-8409
registration@kscourts.org